

Facilities Needs Committee Meeting
March 8, 2013 – 7 AM
Toepfer Board Room

Attendees: Will Roth, Bryce Young, Nick Schwien, Brian Weimer, Josh Waddell, Greg Schwartz, Darren Schumacher, Aaron White, Paul Briseno, Tom Drees, Pat Lowry, Todd Powell, Richard Cain, Tammy Wellbrock

Others: Francis Hammerschmidt, Mark Hauptman

The discussion was led by Pat Lowry and Bryce Young. The format was for the committee to collectively discuss the following concepts:

1. Open forum (about 30 minutes) in which the group discusses the reports. Did we get what you were expecting or what we need? How should we progress moving forward? Any additional feedback you've heard from anybody at the schools?

- Security was not addressed as highly as expected, however, it may have been assumed that with office remodels that those security issues would be addressed.
- The items that Francis addressed should not be the focus of this group, but addressed by a maintenance schedule for the district.
 - Is it wise to put these items on a schedule over the next 20 years or use the funding from a bond and make an upgrade all at once?
 - The committee strongly agrees that a recommendation should be made to the board to utilize energy audit/upgrade payment through savings.
 - The mechanical needs are addressed well by Francis, so remove those issues from the building surveys and address the needs/wants separately.
- Elementary buildings were fairly consistent – lunchroom/kitchen, auditorium, gym, storm shelters and security (front office configuration).
- The high school and middle school have different issues, unique to programs associated with older students, such as an auditorium – the lack of fine arts facilities at HHS
 - HHS Survey could be refined – for example, give us the top 5 departments, i.e.: education, sports, fine arts, vocational, SPED, etc. Then provide 5 overall top items.

2. Just so we've got a starting point for the discussion of moving forward, we would propose the following:

- a. Strip out all the regular maintenance items and repairs/replacements that are already on or should be on the capital outlay schedule.
- b. Prioritize the remaining items.
- c. Give consideration to maximizing existing community resources such as Beach/Schmidt Auditorium, the Sports Complex, Larks Park, etc. (likely needs analysis of what the district could or already does use them for, how often, what the availability of the respective venues are, what the costs are).
- d. Attach cost estimates to all of the items in our recommendation.

- e. Prepare and deliver our report to the school board.
- It was a consensus of the committee to prioritize each building separately. After those building-specific prioritizations are completed, then take a macro look at a package recommendation to make to the Board.
- All elementary buildings have considered Gym/Cafeteria/storm shelter – needed at 4 schools
- SPED can be addressed separately, after we have addressed the needs.
 - O'Loughlin Elementary
 - NEEDS:
 - Cafeteria/kitchen - storm shelter
 - Gym/Storm Shelter
 - Additional Classroom Space – 2 rooms
 - WANTS:
 - Entry/Front Office
 - Parking/Traffic Flow
 - Utilizing Victory Lane and a South Entrance
 - Lincoln
 - NEEDS:
 - Office/Entrance
 - Storm Shelter
 - ADA Accessibility
 - WANT
 - Cafeteria/kitchen and full-sized gym
 - Window upgrade – efficiency increase/noise reduction
 - Roosevelt
 - NEEDS:
 - Cafeteria/kitchen
 - Gym – storm shelter
 - Classrooms: Construction of new classrooms, Updating of current classrooms to include lights, heat, air, technology, restrooms, storage area
 - WANT
 - Security: Secure facility to include key readers at all doors, limited glass in doors
 - Wilson
 - NEEDS:
 - Additional classrooms – most urgently 5th grade classroom
 - Gymnasium/Storm Shelter
 - Additional Permanent Classroom Space as well as spaces for SPED Related Services(OT/PT, etc.) A minimum of 2 additional classrooms would take care of the additional. 5th

Grade room and get the Computer Lab out of the Library. If we were to ever have.

- WANTS:
 - Improved Safety/Security items – Keyless Entry on all entrances, improved video surveillance and playback capabilities, fire-rated doors with closers on the classrooms in the main parts of the building, and windows that can be opened and closed/locked by staff members
- Washington
 - Operate under the assumption that it will not be used as a school.